

Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: International Accounting Practices (IAP)
Subject Code: 1519301

With effective from academic year 2018-19

## 1. Learning Outcomes:

<b>Learning</b> Outcome	Learning Outcome	
Component		
Business Environment and Domain Knowledge (BEDK)	<ul> <li>Acquaintance with concepts of financial and conaccounting</li> <li>Learn the methodology and techniques for application cost and managerial accounting and information in the formation of policies and in the planning and control the operations of the organization.</li> </ul>	
Critical thinking, Business Analysis, Problem Solving and Innovative Solutions (CBPI)	<ul> <li>Define the needs of the various users of accounting data and demonstrate the ability to communicate such data along with knowledgeable recommendations.</li> <li>Understand various costing methods to take effective Strategic Managerial Decision</li> </ul>	
Global Exposure and Cross- Cultural Understanding (GECCU)	Ability to prepare financial statements in accordance with Generally Accepted Accounting Principles.	

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module Module			70 Marks
No:		Sessions	(External Evaluation)
I	International Accounting (Theory) Meaning and Concept of Accounting and its Changing Role, Development of International Accounting, Scope of International Accounting, Importance and Difficulties of International Accounting, Users of Accounting Information Accounting Principles & GAAP (Theory) Accounting Concepts and Conventions, Role of Financial Accounting Standard Board (FASB), US GAAP and Indian GAAP, International Financial Reporting Standards (IFRS) and IndAS. Concept of XBRL Reporting for Global Financial Reporting, Issues in international disclosure.	5	14
II	Accounting Process (Theory & Numerical) Journal, Ledger Posting and Trial Balance, Final Accounts (including Vertical Corporate Balance Sheet and P&L Account) with Adjustment Entries  Techniques of Financial Statement Analysis (Theory & Numerical)	15	21



## Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: International Accounting Practices (IAP) Subject Code: 1519301

With effective from academic year 2018-19

Comparative Statement     Common-Size Statement     Trend Analysis     Ratio Analysis     Ratio Analysis     International Taxation (Theory) International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)     Cost Concepts and Classification     Unit Costing (including Tender Costing),     Process Costing and By-product (Excluding Equivalent Production);     Marginal (variable) Costing and CVP Analysis,     Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries for Analysis				
• Trend Analysis • Ratio Analysis • Ratio Analysis • Ratio Analysis • Ratio Analysis  International Taxation (Theory) International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  5 14  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical) • Cost Concepts and Classification • Unit Costing (including Tender Costing), • Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Comparative Statement		
International Taxation (Theory) International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing), Process Costing and By-product (Excluding Equivalent Production); Marginal (variable) Costing and CVP Analysis, Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Common-Size Statement		
International Taxation (Theory) International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  III  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  • Cost Concepts and Classification • Unit Costing (including Tender Costing), • Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Trend Analysis		
International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  • Cost Concepts and Classification • Unit Costing (including Tender Costing), • Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Ratio Analysis		
International Tax Planning, Objectives of International Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  • Cost Concepts and Classification • Unit Costing (including Tender Costing), • Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries				
Taxation, International Taxation Policy, Tax Treaties & Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification Unit Costing (including Tender Costing), Process Costing and By-product (Excluding Equivalent Production); Marginal (variable) Costing and CVP Analysis, Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		International Taxation (Theory)		
III Double Taxation, Tax Haven  International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing),  Process Costing and By-product (Excluding Equivalent Production);  Marginal (variable) Costing and CVP Analysis,  Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		International Tax Planning, Objectives of International		
International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing),  Process Costing and By-product (Excluding Equivalent Production);  Marginal (variable) Costing and CVP Analysis,  Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  14  15  21  21  21  (30 marks CEC)		Taxation, International Taxation Policy, Tax Treaties &		
International Financial Management (Theory) Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  • Cost Concepts and Classification • Unit Costing (including Tender Costing), • Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  (30 marks CEC)	111	Double Taxation, Tax Haven	5	1.4
Concept, Scope and Function of International Financial Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing),  Process Costing and By-product (Excluding Equivalent Production);  Marginal (variable) Costing and CVP Analysis,  Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  Costing Methods (Theory & Numerical)  15  21  21  (30 marks CEC)	111		3	14
Management, Role of International Finance Manager  Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing),  Process Costing and By-product (Excluding Equivalent Production);  Marginal (variable) Costing and CVP Analysis,  Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  (30 marks CEC)		<b>International Financial Management (Theory)</b>		
Costing Methods (Theory & Numerical)  Cost Concepts and Classification  Unit Costing (including Tender Costing),  Process Costing and By-product (Excluding Equivalent Production);  Marginal (variable) Costing and CVP Analysis,  Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Concept, Scope and Function of International Financial	.0	*
<ul> <li>Cost Concepts and Classification</li> <li>Unit Costing (including Tender Costing),</li> <li>Process Costing and By-product (Excluding Equivalent Production);</li> <li>Marginal (variable) Costing and CVP Analysis,</li> <li>Budgeting &amp; Budgetary Control Systems (Only Cash and Flexible Budget)</li> <li>Practical:         <ul> <li>Introduction to Computer Accounting Software and its use,</li> <li>Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries</li> <li>(30 marks CEC)</li> <li>CEC)</li> <li>CEC)</li> <li>Total Control Systems (Only Cash and Flexible Budget)</li> <li>United Control Systems (Only Cash and Flexible Budget)</li> <li>Total Control Systems (Only Cash and Flexible Budget)</li></ul></li></ul>		Management, Role of International Finance Manager		
<ul> <li>Unit Costing (including Tender Costing),</li> <li>Process Costing and By-product (Excluding Equivalent Production);</li> <li>Marginal (variable) Costing and CVP Analysis,</li> <li>Budgeting &amp; Budgetary Control Systems (Only Cash and Flexible Budget)</li> <li>Practical:         <ul> <li>Introduction to Computer Accounting Software and its use,</li> <li>Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries</li> <li>(30 marks CEC)</li> </ul> </li> </ul>		Costing Methods (Theory & Numerical)	9	
• Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  • Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Cost Concepts and Classification	•	
• Process Costing and By-product (Excluding Equivalent Production); • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  • Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries		Unit Costing (including Tender Costing),		
Equivalent Production);  • Marginal (variable) Costing and CVP Analysis, • Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries				
<ul> <li>Marginal (variable) Costing and CVP Analysis,</li> <li>Budgeting &amp; Budgetary Control Systems (Only Cash and Flexible Budget)</li> <li>Practical:         <ul> <li>Introduction to Computer Accounting Software and its use,</li> <li>Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries</li> <li>(30 marks CEC)</li> </ul> </li> </ul>	IV		15	21
Budgeting & Budgetary Control Systems (Only Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  (30 marks CEC)				
Cash and Flexible Budget)  Practical: Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  (30 marks CEC)				
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Introduction to Computer Accounting Software and its use, Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  (30 marks CEC)		<u> </u>		
V Analysis of various reports generated by software from Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries (30 marks CEC)				
Managerial Perceptive, Comparative Financial Statement Analysis of MNCs, Techniques Used by various Countries  CEC)				(30 marks
Analysis of MNCs, Techniques Used by various Countries	$\mathbf{V}$			,
				(22)
		for Analysis.		

### 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

## 5. Evaluation:

Students shall be evaluated on the following components:

	Internal Evaluation	(Internal Assessment- 50 Marks)	
A	<ul> <li>Continuous Evaluation Component</li> </ul>	30 marks	
	<ul> <li>Class Presence &amp; Participation</li> </ul>	10 marks	
	• Quiz	10 marks	
В	Mid-Semester examination	(Internal Assessment-30 Marks)	
С	End –Semester Examination	(External Assessment-70 Marks)	



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: International Accounting Practices (IAP)
Subject Code: 1519301

With effective from academic year 2018-19

#### 6. Reference Books:

Sr.	Author	Name of the Book	Publisher	Year of
No.				Publication
1	A K Das Mohapatra	International Accounting	PHI	Latest
2	V. Rajasekaran & R. Lalitha	Financial Accounting	Pearson Publications	Latest
3	Godwin, Alderman &Sanyal	Financial Accounting: A South Asian Perspective	CENGAGE Learning	2016
4	Rushikesh Bhattacharya	Total Management byRatios	Sage Publications	Latest
	M. N. Arora	Cost and Management Accounting: Theory, Problems & Solutions	Himalaya Publishing House	Latest Edition
5	Jawahar Lal	Advanced Management Accounting: Text, Problems and Cases	S. Chand	Latest
6	Hilton, Maher and Selto	Cost Management: Strategies for Business Decision	The McGraw- Hill	Latest Edition
7	S. Ramanathan	Accounting for Management	Oxford University Press	2016
8	M. Y. Khan and P. K. Jain	Management Accounting	McGraw- Hill	Latest
9	Narayanswami	Financial Accounting	McGraw- Hill	Latest
10	Ambrish Gupta	Financial Accounting for Management —: An Analytical Perspective	Pearson Education	Latest
11	Robert N Anthony,David F Hawkins	Accounting: Textand Case	McGraw- Hill	12 <sup>th</sup> Edition
12	T.S. Grewal	Introduction to Accountancy	S. Chand and Co.	Latest

## 7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc.

- 1. The Chartered Accountant
- 2. The Management Accountant
- 3. The Chartered Secretary
- 4. Journal of Finance
- 5. Business India / Business Today / Business World
- 6. Business Standard/Economic Times/Financial Times/ Financial Express

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Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Business Communication & Etiquettes (BCE)
Subject Code: 1519302

With effective from academic year 2018-19

### 1. Learning Outcomes:

Learning Outcome Component			
g : m: i g :	<b>6</b>		
Business Environment and Domain Knowledge (BEDK)	<ul> <li>Emphasize the relevance and significance of business communications in today's business environment</li> <li>Acquaint the students with the basic concepts and techniques of communication, viz. Listening, Speaking, Reading &amp; Writing skills (LSRW skills)</li> <li>Inculcation of globally acceptable business etiquettes</li> </ul>		
Critical thinking, Business Analysis, Problem Solving and Innovative Solutions (CBPI)	Aiding students to use communication as a tool to do in-depth analysis of business problem and thereby increasing business sustainability		
Global Exposure and Cross- Cultural Understanding (GECCU)	• Developing students for multinational and international companies by giving insights for cross cultural communication.		
Social Responsiveness and Ethics (SRE)	• Imbibing ethical values in management graduates using power of communication and benefiting society in large.		
Effective Communication (EC)	• Enhance the communication skills required in different business contexts through various interactive activities.		
Leadership and Teamwork (LT)	• Developing team leaders for tomorrow by utilising the model of synergy making communication as a base.		

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module No:	Module Content	No. of Sessions	70 Marks (External
I	Effective Communication in Business Importance and benefits of effective communication, Components of communication, Concepts, Problems& Forms of Communications, Communication process, Verbal & Non-verbal Communication, Barriers to Effective Communication, Overcoming Communication Barriers, Seven C's of effective Communication, Attributes of Personality Building	8	Evaluation)
II	Interpersonal communication  Listening Skills: Definition, Types, Purposes for listening, Anatomy of poor listening, and Features of a good Listener.  Speaking Skills: Strategies for improving oral presentations, Ways of delivering oral message, Strategies for an effective oral delivery, Types of Managerial Speeches, Strategies for an effective nonverbal delivery and removing stage fear	12	21





# Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Business Communication & Etiquettes (BCE) Subject Code: 1519302

With effective from academic year 2018-19

	Internarganal Communication, Duadia Communication		
	Interpersonal Communication: Dyadic Communication		
	& self-perception, Different types of Interviews, Kinds of		
	Meetings, Solving problems in meetings and groups,		
	Planning the meeting, Procedures during meeting,		
	Participant responsibilities in meetings		
	Forms of Communication in Written mode		
	Planning steps for effective writing, Formal		
	Communication (Letter/E-mail) - Routine letters, Internal		
***	Communication, complaint letters, sales letters,	0	1.4
III	collection/dunning letters & Memos, Minutes of Meeting,	8	14
	Press Release, Persuasive written messages, Job		
	applications & resume, Writing Business Reports and		
	Proposals	.0	
	Global Business Etiquettes	7	
	Personal Appearance: Formal Dressing, Casual Dressing,	~	
	Accessories for Men & Women, Footwear, General		
	Appearance, What To Wear for Different Occasions. Using		
	the Right Tone of Voice, Sounding Confident. Dealing		
	with Body Odor, Dealing with Bad Breath, Using Perfume		
	Work Place Etiquette: Conversations at Work, Dealing		
	with Colleagues, Difficult People and Issues		
	Professionally; Dealing with Confidential Issues in the		
	Office, Dealing with Ethical Dilemmas		
	<b>E-mail Etiquette:</b> E-mail Address, Subject Line,		
	Salutation, Understanding of To, Cc and Bcc; Drafting an		
IV	E-mail, Content (Body) of E-mail, Attachments,	12	21
	Importance of Signature, Privacy in E-mail (Reply to all),		
	Timely Response to an E-mail.		
	Office Party Etiquette (Networking Lunch/Dinner):		
	Attire, Attendance, Food& Beverages, Conversations,		
	Introductions		
	Public Speaking Etiquette: Speak hands-free, Inject		
	Humor, Encourage Questions and Answers, Understand the		
	power in a pause, Stay mindful of the sound of your own		
	voice, Understand your audience		
	Social Media Etiquettes: Professional and Personal use of		
	various Social Media (WhatsApp, Facebook, Twitter,		
	Instagram, LinkedIn, Quora, YouTube, etc.)Apps.		
	Practical:		
	Application of Module I to IV with written practice,		
	oral presentations and interactive activities		
₹7	Writing business letters, reports, minutes of meetings,		(30 marks
$\mathbf{V}$	presentations using various presenting styles, writing		CEC)
	reports based on audio deliverances, activities to		/
	understand non-verbal cues, telephonic conversation and		
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	manners, demonstrating business etiquette.		



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Business Communication & Etiquettes (BCE)
Subject Code: 1519302

With effective from academic year 2018-19

### 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

#### 5. Evaluation:

Students shall be evaluated on the following components:

	Internal Evaluation	(Internal Assessment- 50 Marks)
A	A Continuous Evaluation Component 30 marks	
	<ul> <li>Class Presence &amp; Participation</li> </ul>	10 marks
	• Quiz	10 marks
B Mid-Semester examination (Internal As		(Internal Asses <mark>sme</mark> nt-30 Marks)
С	End –Semester Examination	(External Assessment-70 Marks)

#### 6. Reference Books:

<u>U. IX</u>	b. Reference Books:				
Sr.	Author	Name of the Book	Publisher	Year of	
No.				Publication	
1	Lesikar	Business Communication	McGraw- Hill Publishing	11th, Latest Edition	
2	P. D. Chaturvedi & Mukesh Chaturvedi	The Art & Science of Business Communication	Pearson	Latest	
3	Lehman	B. Com (Business Communication)	Cengage	2011, Latest	
4	Meenakshi Raman & Prakash Singh	Business Communication	Oxford University Press	Latest Edition	
5	Murphy, Hildebrandt & Thomas	Effective Business Communication	McGraw- Hill Publishing	Latest Edition	
6	RajeeshVishwanathan	<b>Business Communication</b>	Himalaya	2010, Latest	
7	Mohan, Krishna and Banerji, Meera	Developing Communication Skills	Macmillian	Latest Edition	
8	M. Monipally	Business Communication Strategies	McGraw- Hill Publishing	Latest Edition	
9	Chaturvedi, P. D. and Chaturvedi, Mukesh	Business Communication, Concepts, Cases and Applications	Pearson Education	Latest Edition	
10	Raman, Meenakshi and Sharma, Sangeeta	Technical Communication: Principles and Practice	Oxford University Press	Latest Edition	
11	Kaul, Asha	Business Communication	Prentice Hall of India	Latest Edition	
12	KoneruArun	Professional Communication	McGraw- Hill Publishing	Latest Edition	
13	Boone, Kurtz, & Block	Contemporary Business Communication	Wiley Publication	Latest Edition	



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: Business Communication & Etiquettes (BCE)
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#### 7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc.

- 1. Bulletin of the Association for Business Communication
- 2. Business Communication Quarterly
- 3. Journal of Business Communication
- 4. Communication World
- 5. Strategic Communication Management
- 6. Journal of Business and Technical Communication
- 7. Journal of Communication Management
- 8. Journal of Organizational Culture
- 9. Communication and Conflict
- 10. Journalism and Mass Communication Quarterly
- 11. Management Communication Quarterly
- 12. Strategic Communication Management
- 13. Technical Communication Quarterly
- 14. Harvard Business Review
- 15. Journal of Creative Communications
- 16. Business India / Business Today / Business World, University News
- 17. Journal of Business Communication

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Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: International Economics Environment (IEE)
Subject Code: 1519303

With effective from academic year 2018-19

1. Learning Outcomes:

<b>Learning Outcome Component</b>	Learning Outcome
Business Environment and Domain Knowledge (BEDK)	To understand the various aspects of international economic environment
Critical thinking, Business Analysis, Problem Solving and Innovative Solutions (CBPI) Global Exposure and Cross-Cultural	To make students familiar with the determination of interest and exchange rates in interconnected economies and its impact on international trade  To develop the insights of efficient trade policies and
Understanding (GECCU)	global trade regulations
Social Responsiveness and Ethics (SRE)	To gain the knowledge of ethical trade practices followed by different economies
Leadership and Teamwork (LT)	To develop the ability to make meaningful decisions in the era of globalization by learning leadership qualities and team building approach

**2. Course Duration:** The course duration is of **40 sessions of 60 minutes** each.

Module No.	Modules with its Contents/Chapters	No. of Sessions	Marks (out of 70)
I	<ul> <li>Basic Concepts of Economics</li> <li>Theory of Demand and Supply</li> <li>Theory of Production</li> <li>Elasticity and its Application</li> <li>Cost Concepts</li> </ul>	10	18
II	<ul> <li>Market Structure of Firms</li> <li>Firms in competitive markets, Monopoly, Oligopoly, Monopolistic Competition</li> <li>The Role of Government in the Economy</li> <li>Monetary Policy</li> <li>Fiscal Policy</li> </ul>	10	17
ш	<ul> <li>Overview of World Trade</li> <li>Globalization of Economic Activities</li> <li>Changing Pattern of World Trade</li> <li>Interdependence and the gains from Trade</li> <li>Theory of International Trade</li> <li>Adam Smith's Theory of Absolute Advantage</li> <li>Ricardian Theory of Comparative Advantage</li> <li>Modern Trade Theory: Production Possibilities Schedule</li> <li>Money, Interest Rates &amp; Exchange Rates</li> <li>Definition and Demand for Money</li> <li>Equilibrium Interest Rate</li> <li>Exchange Rates and International Transactions</li> </ul>	10	17



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: International Economics Environment (IEE)
Subject Code: 1519303

With effective from academic year 2018-19

	Tariffs & Nontariff Trade Barriers		
	<ul> <li>Concept &amp; Types of Tariff</li> </ul>		
	Effective Rate of Protection and Tariff Escalation		
	Tariff Avoidance and Evasion		
IV	• Import Quota, Export Quotas, Dumping & Antidumping duties	10	18
	National Income Accounting and Balance of Payment		
	<ul> <li>National Income Accounting for an Open Economy</li> </ul>		
	The Balance of Payments Accounts		
	Practical:	4	
	Students are supposed to prepare project report on following areas and give presentation -		Internal
	• The economic profile of different countries of the world and compare the same with Indian economy	6	Evaluation (30 marks
	Regional Trade Agreements / Associations		of CEC)
	International Trade Organizations / Regulatory Bodies		

## 4. Teaching Methods:

The course will use the following pedagogical tools:

- Classroom Teaching and Discussions
- Assignments and Presentations

## 5. Evaluation:

The evaluation of participants will be on continuous basis comprising of the following elements:

A	Continuous Evaluation Component	(Internal Assessment- 50 Marks)
В	B Mid-Semester examination (Internal Assessment-30 Ma	
C	End –Semester Examination	(External Assessment-70 Marks)

### 6. Reference Books:

Sr. No.	Author	Name of the Book	Publisher	Year of Publication
1	Paul Krugman, Maurice Obstfeld, Marc Melitz	International Economics : Theory and Policy	Boston : Pearson Addison-Wesley	Latest
2	Robert J. Carbaugh	Global Economics	Cengage	Latest
3	N Gregory Mankiw	Economics: Principles & Applications	Cengage	Latest
4	D. N. Dwivedi	Managerial Economics	Vikas Publication	Latest
5	Dominick Salvatore	International Economics	John Wiley & Sons	Latest
6	M. Maria John Kennedy	International Economics	Prentice-Hall of India Pvt. Ltd	Latest



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: International Economics Environment (IEE)
Subject Code: 1519303

With effective from academic year 2018-19

#### 7. Journals:

- International Economics
- Journal of International Economics
- International Economic Journal
- International Journal of Economics and Business Research
- International Economic Review

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Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: Cross Continent Business Philosophies (CCBP)
Subject Code: 1519304

With effective from academic year 2018-19

## 1. Learning Outcomes:

<b>Learning Outcome Component</b>	Learning Outcome
Business Environment and Domain Knowledge (BEDK)	Awareness of prominent philosophies of Indian culture, and importance of varied cultures in intermetional hydrogen.
	international business.
Critical thinking, Business Analysis,	• Analyze the impact of cultural philosophies on a
Problem Solving and Innovative	nation's participation in international trade
Solutions (CBPI)	
Global Exposure and Cross-Cultural	• Comprehension of the multicultural diversity and
Understanding (GECCU)	pluralistic nature of international trade and business

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module No:	Module Content	No. of Sessions	70 Marks (External Evaluation)
I	Schools of Management Thoughts & Management Principles  Scientific Management School, Administrative School, System School, Human Relations School, Contingency School, Idea of Hawthorne Experiments; Introduction to functional Management, POSDCoRB, Controlling & Decision Making.  Forms of Indian Business Organizations:  Sole Proprietorship, Partnership (including LLP), Joint Stock Company, Co-operative society, Public Enterprise, Non-profit organization, Hindu Undivided Family (HUF)  India as Matrix Society  Indian as a Matrix Society, Managing in a Matrix Society, From Mind Colonization to Mind Liberation & Beyond, Paradigms of Development and its Matrix  Indian Ethos in Management  Foundation of Management, Indian Ethics and the Spirit of Development, Indian ethos & Indian-ness, Indian Model of Corporate Development, STEPS Model, YVK foundation of Indian Management	16	28
п	<ul> <li>Asian Business Environment:</li> <li>National and regional environments in Asian business.</li> <li>Major trade and business related Institutions.</li> <li>Prominent Asian Cultures and their historical relation with international trade.</li> <li>Learnings from Japanese and Chinese management, for a globalized world.</li> <li>Russia's role in international trade, and the impact of its culture and economy on its trade with the globalized world.</li> </ul>	8	14



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Cross Continent Business Philosophies (CCBP)
Subject Code: 1519304

With effective from academic year 2018-19

	• Role of Gulf and Arabian countries in International		
	Trade		
	American and European Business Environment:		
	America: (North America and South America		
	American Business Culture.		
	• Role of North America and South America in		
	International trade and business.		
***	• USA culture's contribution to its dominant position in	8	1.4
III	global trade.	8	14
	Europe:	_	
	• Institutional Framework of the European Union.		
	• European culture and its influence on trade with the rest		
	of the world.	N	
	• Cultural diversity and trade conformity in Europe.		
	Australia and Africa Business environment		
	Australia (Oceania)		
	• Australia, New Zealand, Papua New Guinea Business		
	Environment		
137	Major trade and business related institutions	0	1.4
IV	Effect of Australian region on Global Business	8	14
	Africa Continent		
	Major trade and business related institutions		
	Effect of Australian region on Global Business		
	South Africa's economy as BRICS country		
	Practical:		
	• Study the Management GURU's from Indian History as well		
	as other countries of the world and prepare presentation,		
V	videos and role play on their philosophy for Management.		(30 marks
	Arrange Practical Sessions on Yoga		CEC)
	Study the inputs which are drawn from classical and		
	contemporary writings on the subjects by eastern and		
	western authors on Indian Ethos in Management		

## 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

## 5. Evaluation:

Students shall be evaluated on the following components:

	Internal Evaluation	(Internal Assessment- 50 Marks)
A	<ul> <li>Continuous Evaluation Component</li> </ul>	30 marks
	<ul> <li>Class Presence &amp; Participation</li> </ul>	10 marks
	• Quiz	10 marks
В	<b>Mid-Semester examination</b>	(Internal Assessment-30 Marks)
C	End –Semester Examination	(External Assessment-70 Marks)



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Cross Continent Business Philosophies (CCBP)
Subject Code: 1519304

With effective from academic year 2018-19

#### 6. Reference Books:

Sr. No.	Author	Name of the Book	Publisher	Year of Publication
1	Subhash Sharma	New Mantras in Corporate corridors From Ancient Routes to Global Roots	New Age International Publishers	First Edition
2	Subhash Sharma	Western Windows Eastern Doors Management	New Age International Publishers	Latest Edition
3	T. Ramasamy	Principles of Management	Himalaya publishing House	2017
4	P C Tulsian & Vishal Pandey	Business Organisation and Management	Pearson	2008/ Latest
5	Stoner, Freeman & Gilbert Jr – Management	Management	Prentice Hall of India	Latest edition
6	S. A. Sherlekar and Sherlekar V.S	Principles Of Business Management	Himalaya Publishing House	Latest
7	S.K. Chakraborty	Values for Ethics for Organization: Theory & Practice	Oxford University Press	Latest
8	S.K. Chakraborty	Ethics in Management: Vedantic Perspective	Oxford University Press	Latest
9	Online resources must be referred for other continent's business philosophy			

### 7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc.

- 1. International Journal of Management
- 2. International Journal of Indian Culture and Business Management
- 3. International Journal of Business & Management
- 4. Foreign Trade Review



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: International Business (IB)
Subject Code: 1519305

With effective from academic year 2018-19

## 1. Learning Outcome:

<b>Learning Outcome Component</b>	Learning Outcome
Business Environment and Domain Knowledge (BEDK)	Ability to develop clear understanding of international trade and the business strategy to be
Critical thinking, Business Analysis, Problem Solving and Innovative Solutions (CBPI)	<ul> <li>followed for a specific environment.</li> <li>Analyze parameters of international environment influencing international trade and commerce.</li> </ul>
Global Exposure and Cross- Cultural Understanding (GECCU)	Address the issue of diversity, changing demography and technological innovation, student will be exposed to global issues with culture, industry/domain specific issues.
Social Responsiveness and Ethics (SRE)	• Understand social responsibility, ethical dilemmas and sustainability issues for international business, especially while responding to multicultural societies.

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module	Module Content	No. of Sessions	70 Marks
No:	No:		(External
	Foundations of International Business  Why International Business		Evaluation)
I	<ul> <li>Definition of International Business</li> <li>Forces Driving Globalisation</li> <li>Comparisons with Domestic Business</li> <li>Drawbacks of globalisation</li> <li>India's Position in International Business</li> </ul>	10	17
II	<ul> <li>Theories of International Trade</li> <li>Trade theories- Mercantilism and Neo Mercantilism</li> <li>Absolute Advantage &amp; Comparative Advantage</li> <li>Sources of Comparative Advantages</li> <li>Factor Endowments and Skill, Increasing Returns to Scale - External Economies of Scale - Overlapping Demands and Technology as a Sources of Comparative Advantages</li> <li>Factor Mobility Theory</li> <li>Trade pattern theory</li> <li>PLC Theory</li> <li>FDI Theory</li> <li>New Trade theory</li> <li>Environment for International trade</li> <li>Social, Technological, Economic, Environmental, Political, Legal and Ethical. (STEEPLE)</li> </ul>	10	17



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: International Business (IB)
Subject Code: 1519305

With effective from academic year 2018-19

	Global strategy & Operations		
	Strategic Planning Process		
	Types of Strategy		
	Country Evaluation		
TTT	Collaborative strategy	10	18
III	Organization Structure	• Organization Structure	
	Global manufacturing & supply Chain		
	Marketing Globally		
	International accounting and Financial Issues		
	International HRM		
	Other Important aspects of International Business		
	• Future of International Business (including E Business)	$\alpha$	
	• social responsibility, ethical dilemmas and sustainability		
TX7	issues	10	10
IV	research for international business	10	18
	Government influence on International trade		
	Export & Import Business		
	Strategy and Structure		
	Case studies on International Business topics listed		(20 montes
$\mathbf{v}$	above		(30 marks CEC)
v	• Visit to trade office of a specific country and collecting		CEC)
	information related to above topics		

## 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

#### 5. Evaluation:

Students shall be evaluated on the following components:

	Internal Evaluation	(Internal Assessment- 50 Marks)
A	<ul> <li>Continuous Evaluation Component</li> </ul>	30 marks
	<ul> <li>Class Presence &amp; Participation</li> </ul>	10 marks
	• Quiz	10 marks
В	Mid-Semester examination	(Internal Assessment-30 Marks)
C	End –Semester Examination	(External Assessment-70 Marks)

#### 6. Reference Books:

No.	Author	Name of the Book	Publisher	Year of Publication /
				Edition
1	Aswathappa	International Business	McGraw-Hill	6th or Latest Edition
2	Czinkota, Ronakainen and Moffet	International Business	Wiley	8th or Latest Edition
3	John Daniels, Lee Radebaugh, Daniel Sullivan & Prashant Salwan	International Business	Pearson	15th or Latest Edition



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: International Business (IB)
Subject Code: 1519305

With effective from academic year 2018-19

**Note:** Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.

### 7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc.

- 1. Journal of International Business Studies
- 2. The International trade Journal
- 3. International Journal of Trade and Global markets
- 4. Asia Pacific journal of Management
- 5. Journal of International economics
- 6. Harvard Business Review
- 7. Journal of Management



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Multicultural Organizational Behavior (MOB)
Subject Code: 1519306

With effective from academic year 2018-19

1. Learning Outcomes:

<b>Learning Outcome Component</b>	Learning Outcome	
Business Environment and Domain	• Understand the development of the field of OB	
Knowledge (BEDK)	and explain the micro and macro concepts	
Critical thinking, Business Analysis, Problem Solving and Innovative Solutions (CBPI)	• Analyse and compare different models used to explain individual behaviour related to motivation and rewards	
Global Exposure and Cross-Cultural Understanding (GECCU)	• Understanding the impact of cultures on the individual's personality and thereby its influence on group dynamics and business performance	
Effective Communication (EC)	<ul> <li>Understanding of group dynamics</li> <li>Understanding of processes used in developing communications and resolving conflicts</li> </ul>	
Leadership and Teamwork (LT)	• Identify leadership styles and the role of leaders in a decision making process	

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module No:	Module Content	No. of Sessions	70 Marks (External Evaluation)
I	<ul> <li>Basic Understanding of the context of OB:         <ul> <li>Introduction to Organizational Behavior</li> <li>Understanding the process of Perception:</li></ul></li></ul>	10	14
II	<ul> <li>Understanding dynamics of Individual behavior:</li> <li>Understanding Motivation at work.</li> <li>Understanding dynamics of Group behavior</li> <li>Understanding Groups and Teams, Group Dynamics</li> <li>Dynamics of Interpersonal behavior: Roles, communication.</li> </ul>	10	21
Ш	<ul> <li>Understanding Organizational dynamics of behavior and Leadership:         <ul> <li>Managing Conflict, Stress and Negotiation globally</li> <li>Understanding Power and Organizational Politics</li> <li>Contemporary Issues in Leadership Practice</li> </ul> </li> </ul>	10	14
IV	Multicultural Organization  • Understanding Organizational Culture and	10	21



## Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Multicultural Organizational Behavior (MOB) Subject Code: 1519306

With effective from academic year 2018-19

	changing it for effectiveness		
	Cultural competence in a multicultural world		
	<ul> <li>Managing culture and diversity</li> </ul>		
	<ul> <li>Managing Global Managers</li> </ul>		
	Practical:		
v	Students are assigned to work on organizational issues and prepare a small project on individual Role Model, Leadership Styles, Organizational study on Monetary and Non- Monetary Motivation given to their employees at all levels. Making students understand Group Dynamics by assigning group & team building		(30 marks CEC)
	exercises.		

## 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

#### 5. Evaluation:

Students shall be evaluated on the following components:

	$\mathcal{S}$ $\Gamma$				
	Internal Evaluation	(Internal Assessment- 50 Marks)			
A	<ul> <li>Continuous Evaluation Component</li> </ul>	30 marks			
	Class Presence & Participation	10 marks			
	• Quiz	10 marks			
В	Mid-Semester examination	(Internal Assessment-30 Marks)			
С	End –Semester Examination	(External Assessment-70 Marks)			

## 6. Reference Books:

No.	Author	Name of the Book	Publisher	Year of
				Publication /
				Edition
1	Stephen Robbins	Organizational Behavior	Pearson	13th or
			Education	Latest Edition
2	K. Aswathappa	Organizational Behavior	Himalaya	2010, Latest
				Edition
3	Margi Parikh & Rajan	Organizational Behavior	McGraw-Hill	Latest Edition
	Gupta			
4	Tripathy PC and Reddy PN	Principles of	McGraw-Hill	Latest edition
		Management		
5	Udai Pareek	Understanding	Oxford	2nd Ed, Latest
		Organizational	University Press	
		Behavior		
6	Fred Luthans	Organizational Behavior	McGraw-Hill	Latest Edition



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: Multicultural Organizational Behavior (MOB)
Subject Code: 1519306

With effective from academic year 2018-19

7	Gregory Moorhead	Organizational	Jaico Publication	Latest Edition
	& Ricky W. Griffin	Behaviour		
8	Niraj Kumar	Organizational	Himalaya	Latest Edition
		Behaviour		
9	PG Acquinas	Organizational	Excel Books	Latest Edition
		Behaviour		
10	Debra L. Nelson &	Organizational	Cengage Learning	5th Edition
	James C. Quick	Behaviour		
11	Mirza Saiyadain, J. S.	Case in Organization	Mcgraw-Hill	Latest Edition
	Sodhi and Rama J. Joshi	Behaviour and HRM		
12	Robert Kreitner and Angelo	Organizational	Mcgraw-Hill	Latest Edition
	Kinicki	Behaviour		
13	S. S. Khanka	Organizational	Vikas Publishing	Latest Edition
		Behaviour		
14	Kavita Singh	Organizational	Pearson Edition	Latest Edition
		Behaviour	47	

**Note:** Wherever the standard books are not available for the topic appropriate print and online resources, journals and books published by different authors may be prescribed.

### 7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc.

- 1. Journal of Organizational Behaviour
- 2. Research in organizational behavior
- 3. Organizational behavior & Human Decision processes
- 4. Harvard Business Review
- 5. Journal of Management

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Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: Information Technology and Global Business (IT&GB)
Subject Code: 1519307

With effective from academic year 2018-19

## 1. Learning Outcomes:

<b>Learning Outcome Component</b>	Learning Outcome
Business Environment and	• Understand the role of Management Information
Domain Knowledge (BEDK)	Systems in achieving competitive business advantage
	through informed decision-making.
Critical thinking, Business	• Analyse how information technology impacts a firm
Analysis, Problem Solving and	in terms of value creation and bring about strategic
Innovative Solutions (CBPI)	advantage for a firm.
Social Responsiveness and Ethics	• Gain consciousness about the ethical responsibilities
(SRE)	while dealing with information.
Leadership and Teamwork (LT)	• Develop the ability to make meaningful decisions
	aimed at acquisition, development, deployment and
	management of information systems.

2. Course Duration: The course duration is of 40 sessions of 60 minutes each.

Module No:	Module Content	No. of Sessions	70 Marks (External Evaluation)
I	<ul> <li>Information system in Global Business</li> <li>Role of Information System in transforming global business</li> <li>New dimensions of MIS</li> <li>Strategic business objectives of information system</li> <li>Functions and dimensions of information system</li> <li>Contemporary approaches to information system</li> </ul>	10	17
п	<ul> <li>Relational Database Management Systems (RDBMS)</li> <li>atabase Concepts: fields, records and files, challenges of Data Management: data independence, reduced data redundancy, data consistency, data access, data administration: managing concurrency, managing security, Types of Data Models, ER Modeling.</li> <li>Tools for accessing information from Databases</li> <li>The Challenge of Big Data</li> <li>Business Intelligence Infrastructure</li> <li>Analytical Tools: Relationship, Patterns, Trends</li> <li>Online Analytical Processing ((OLAP)</li> <li>Overview of Data Mining</li> </ul>	10	18
III	<ul> <li>Overview of E-business and E-commerce</li> <li>Features and Growth of E-commerce</li> <li>Electronic Payment Mechanism</li> </ul>	10	18



Syllabus for Master of Business Administration (International Business), 1<sup>st</sup> Semester Subject Name: Information Technology and Global Business (IT&GB)
Subject Code: 1519307

With effective from academic year 2018-19

	Overview of Business-to Consumer (B2C) E-
	Commerce
	• Overview of Business-to-Business (B2B) E-
	Commerce
	Ethical and Legal Issues in E-business
	Supply Chain Management
	Customer Relationship Management
	Project Management
	Project management for information systems projects
	The project management process
	The project management body of knowledge
IV	10 17
	Managing Global systems
	Driving factors of internationalization of business
	International informational systems architecture
	Challenges posed by global information systems
	Practical:
	Students should simulate an organization and its
$\mathbf{v}$	processes and create a hypothetical information system. (30 marks
•	Students should study the information systems adapted CEC)
	by various business entities.

## 4. Pedagogy:

- ICT enabled Classroom teaching
- Case study
- Practical / live assignment
- Interactive class room discussions

### 5. Evaluation:

Students shall be evaluated on the following components:

A	Internal Evaluation	(Internal Assessment- 50 Marks)
В	Mid-Semester Examination	(Internal Assessment-30 Marks)
С	End –Semester Examination	(External Assessment-70 Marks)

#### 6. Reference Books

No.	Author	Name of the Book	Publisher	Year of
				Publication /
				Edition
1	Kenneth Laudon, Jane	Management Information	Pearson	15 <sup>th</sup> Edition
	Laudon	Systems managing the Digital		
		firm		
2	Kelly Rainer, Brad Prince,	Management Information System	Wiley	Latest
	Hugh Watson	Moving Business forward		
3	Kenneth Laudon, Jane	Essentials of Management	PHI	10 <sup>th</sup>
	Laudon	Information Systems		



Syllabus for Master of Business Administration (International Business), 1st Semester Subject Name: Information Technology and Global Business (IT&GB)
Subject Code: 1519307

With effective from academic year 2018-19

	F			_
4	Stephen Haag, Amy Philips	Business Driven Technology	McGraw	Latest
			Hill	
5	James A O'Brien, George M	Management Information	McGraw	Latest
	Marakas, Ramesh Behl	Systems	Hill	
6	Stephen Haag, Maeve	Management Information	McGraw	Latest
	Cummings, Amy Philips	Systems for the Information	Hill	
		Age		
7	W.S. Jawadekar	Management Information	McGraw	Latest
		systems	Hill	
8	Raymond McLeod and	Management Information	Pearson	10 <sup>th</sup>
	George P. Schell	systems	- 40	<b>S</b> *
9	Efraim Turban, Jay E.	Decision Support Systems and	Pearson	Latest
	Aronson and Ting-Peng Liang	Intelligent Systems		
		Management		

Note: Wherever the standard books are not available for the topic, appropriate printed and online resources, journals and books published by different authors may be prescribed.

7. List of Journals / Periodicals / Magazines / Newspapers / Web resources, etc. MIS Quarterly, University of Minnesota; CIO; Computer Express; Digichip; PC World; Computer Shopper; Dataquest etc.